

Bay Valley Lacrosse Association Conference Commissioner - Job Description

The BVLA is a lacrosse only group of 16 members that sponsor boys and girls youth and high school level lacrosse.

In 2019, the BVLA approved of the hiring of a conference commissioner that will administer policies and rules of the BVLA.

As outlined in our bylaws, the responsibilities of the BVLA Commissioner shall be to:

<i>Schedule and contract officials for all High School contests of BVLA Clubs</i>	<i>Schedule Officials for Youth contests as available</i>
<i>Work with official associations and/or individual officials to upgrade performance</i>	<i>Maintain officials assigning platform with contact information, game schedules and update on timely manor</i>
<i>Act and communicate with Clubs and teams on official's game report as related to playing conditions, unsportsmanlike behaviors, ejections</i>	<i>Arrange and schedule BVLA meetings with Principals and Working Committees</i>
<i>Attend BVLA BOD and as needed working committee meetings</i>	<i>Order conference awards</i>
<i>Clarify all by-law interpretation whenever necessary.</i>	<i>Develop an annual BVLA conference meeting schedule</i>
<i>Prepare an annual budget for the conference.</i>	<i>Record minutes at all BVLA BOD meetings</i>
<i>Collect and maintain minutes and records from Working Committees</i>	<i>Perform such other duties as may be assigned by the BVLA BOD</i>
<i>With BOD approval, expenses incurred by the commissioner in transacting business of the BVLA will be assumed by the BVLA.</i>	

The selected commissioner may select/hire someone to fulfill some of these responsibilities with the approval of the BVLA Board of Directors.

This is a paid position via a stipend. This is not an employment relationship with the BVLA, this would be considered an independent contractor (1099 Form) for tax purposes.

Letter of interest which includes resumes and relevant experience is due to ALL members of the search committee no later than January 15th to:

Paul Espinosa, paulkespinosa@gmail.com; Raeann Mackay, raeannmackay@gmail.com; Ryan Hurt, bodie_01@msn.com; Jeremy Geotsch, jeremy.goetsch@sbcglobal.net; Chad Wawioka, neenahgirlslax@hotmail.com;